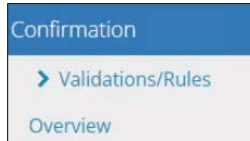


# Finalizing a Pipeline Application

Intended User: Pipeline applicants

## Overview

This quick reference guide (QRG) describes how to complete the Confirmation screens in OneStop, the last step before submitting your pipeline and pipeline amendment applications to the AER for review.



By getting here you have already completed the General screens and the Pipelines or Licence Amendment screens. See the following QRGs:

- *Initiating a New Pipeline Application*
- *Completing a Pipeline Application*
- *Completing a Pipeline Installation Application*
- *Import Digital Spatial (Shapefiles) Data into OneStop*

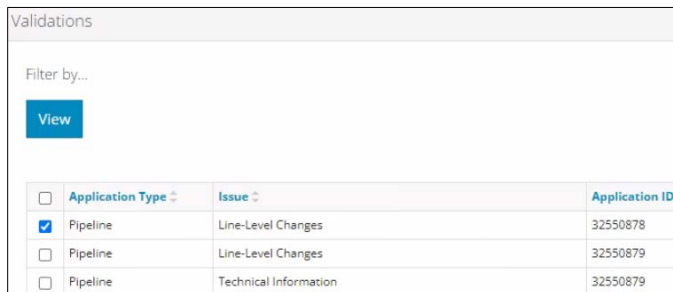
## Confirmation – Validation/Rules

There are two ways to validate entries in your application.

### Option 1: Confirmation – Validations/Rules Screen

The Validations section lists areas throughout the application that still need to be completed.

1. Check the **box** beside the first item on the list. Click **View**.

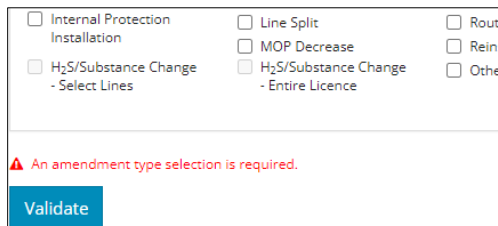


A screenshot of the 'Validations' screen. It features a 'Filter by...' search bar and a 'View' button. Below is a table with three columns: 'Application Type', 'Issue', and 'Application ID'. The first row is selected with a checkbox.

<input type="checkbox"/>	Application Type	Issue	Application ID
<input checked="" type="checkbox"/>	Pipeline	Line-Level Changes	32550878
<input type="checkbox"/>	Pipeline	Line-Level Changes	32550879
<input type="checkbox"/>	Pipeline	Technical Information	32550879

You will be directed to the section that requires input.

2. Errors will appear in red. Complete the required fields. Click **Validate**.



A screenshot of a validation form with several checkboxes. A red error message is displayed at the bottom: 'An amendment type selection is required.' Below the error message is a 'Validate' button.

<input type="checkbox"/> Internal Protection Installation	<input type="checkbox"/> Line Split	<input type="checkbox"/> Route Change
<input type="checkbox"/> H <sub>2</sub> S/Substance Change - Select Lines	<input type="checkbox"/> MOP Decrease	<input type="checkbox"/> Reinforcement
	<input type="checkbox"/> H <sub>2</sub> S/Substance Change - Entire Licence	<input type="checkbox"/> Other

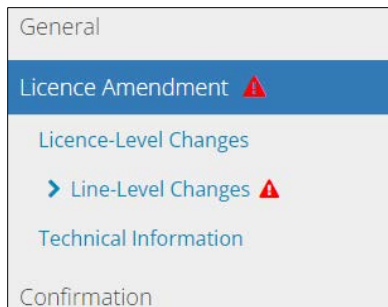
**▲ An amendment type selection is required.**




Validate

3. Return to the Confirmation screen and repeat **Step 1** until all sections in the application have been validated.

## Option 2: Left Navigation Bar

The left navigation bar highlights areas in your application that need to be completed.



1. Click the attention icon  in the left navigation bar. You will be directed to the page that requires your input.
2. Complete the required fields. Click **Validate**.
3. Repeat steps 1 to 3 until all pages have been validated.
4. Click . Click  to go to the Overview screen.

## Rules Triggered


The Rules Triggered section lists activity IDs that will undergo baseline or additional review based on the triggered rules.

Rules Triggered

Filter by...

Activity ID	Rule Name	Outcome
32550688	Participant Involvement	Baseline Review
32550688	AER Areas of Focus	Baseline Review
32550688	Variance from CSA Z662 or Pipeline Rules	Baseline Review
32550688	Higher Risk Substances	Baseline Review

## Confirmation – Overview



1. Click . The Declaration and Disclaimer agreement is displayed.
2. Click **I Agree**.

Declaration and Disclaimer

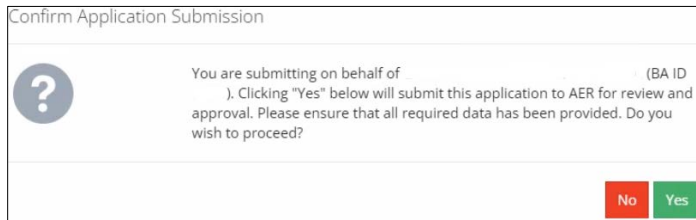
I confirm that any personal information submitted to the AER is compliant with the submitter's obligations under applicable privacy protection legislation (e.g., Personal Information Protection Act or "PIPA") and the submitter is authorized to provide the personal information to the AER. I acknowledge that the information submitted may be disclosed as part of an AER proceeding and may be placed on the public record, or may be routinely publicly disseminated.

Where statutory confidentiality applies, I acknowledge that the AER may make all or any portion of the information submitted publicly available on expiry of statutory confidentiality status.

I confirm that the information submitted is accurate and includes a complete representation of all the information that is required to be submitted. I am aware that providing false or misleading information to the AER may result in enforcement action. I acknowledge that submission of complete and accurate information is the sole responsibility of the regulated party.

3. Click **Save and Submit Application**.
4. The **Confirm Application Submission** message displays. Click **Yes**.



5. The **Application Submitted** message displays. Click **OK**.

