

# Completing OneStop Vegetation Screen

» Intended User: Public Land applicants



## Overview – Vegetation Screen

This quick reference guide (QRG) describes how to complete the Vegetation screen in OneStop. The Vegetation screen is used for disposition applications and amendments for all disposition types.

By getting here you have already initiated an application or amendment with one or more public land dispositions, and now need to complete the Vegetation screen for each activity.

## Getting to Vegetation Screen

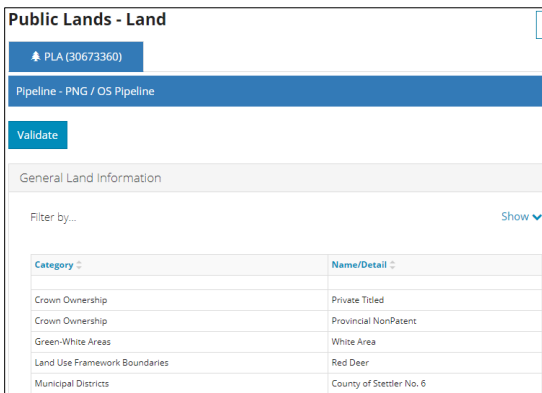
There are two ways to reach to the Vegetation screen:

Click **Vegetation** in the left navigation bar.



or

From the Land screen, click **Next** on the bottom left corner of the screen.



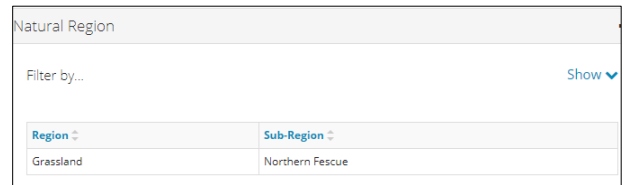
## Natural Region Information

OneStop automatically fills in the **Region** and **Sub-Region** columns based on the spatial intersection in your activity shapefile.

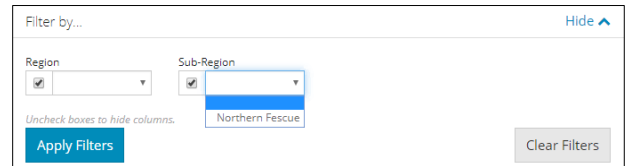


## Filtering Results

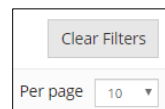
1. Filter results by any column field. Click **Show** on the right side of the pane.



2. Select the data filter from the drop-down menu for each applicable field. Click **Apply Filters**.



3. Click **Clear Filters** on the right side of the pane to remove your selection.



4. Optional: Click **Hide** on the right side of the pane to hide the filters.

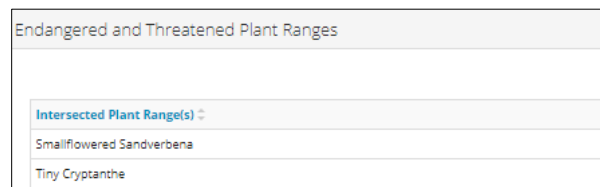


### Tip:

Repeat the steps above to filter information in any section.

## Endangered and Threatened Plant Ranges

OneStop automatically fills in the **Intersected Plant Ranges** column based on the spatial intersection in your activity shapefile.



“No items added” will display if none are identified.

5. **Mandatory:** Select **Yes** or **No** if a plant survey is required.

- a) If **No**, no further action is required. Proceed to the next section.
- b) If **Yes**, provide additional information.

c) **Mandatory:** Click **Attach**. Locate the survey (PDF format) from your local computer and attach it to your submission.

d) **Mandatory:** Select **Yes** or **No** if sensitive species have been identified.

- a) If **No**, no further action is required. Proceed to the next section.
- b) If **Yes**, the Endangered/Threatened Plant Species text box appears. **Mandatory:** Enter the **endangered/threatened plant species**.

6. Optional: Click **Copy To Related Activities**.

- a) The Related Activity Selection window opens. Check the box beside one or more related activity IDs.
- b) Click **Copy**.

<input checked="" type="checkbox"/>	Activity ID	Disposition Type
<input checked="" type="checkbox"/>	31520185	AER Temporary Field Authorization
<input checked="" type="checkbox"/>	31520186	AER Temporary Field Authorization

### Optional: Additional Information

1. Enter **additional details** about vegetation in the text box provided.

2. Click **Attach**. Locate the supporting documents (PDF format) from your local computer and attach them to your submission.

3. Click **Copy To Related Activities**.

- a) The Related Activity Selection window opens. Check the box beside one or more related activity IDs.
- b) Click **Copy**.

<input checked="" type="checkbox"/>	Activity ID	Disposition Type
<input checked="" type="checkbox"/>	31520185	AER Temporary Field Authorization
<input checked="" type="checkbox"/>	31520186	AER Temporary Field Authorization

### Additional Borrow Information

This section only displays for regulator surface materials lease (RML), regulator surface materials licence (RSC), and regulator surface materials exploration (RME) activities.

1. **Mandatory (RML, RSC, RME):** Select the **dominant vegetation cover** type from the drop-down menu.

- a) **Mandatory:** For “**Other**,” enter additional information in the Explain Other text box.

Identify the Dominant Vegetation Cover *	Other
Explain Other	

2. **Mandatory (RML, RSC):** Select **Yes** or **No** if rare plant species or rare plant communities have been identified.

Are there any rare plant species or rare plant communities listed on the current Alberta Conservation Information Management System, (ACIMS) within the project area? *	Yes	No
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- a) If **No**, no further action is required.
- b) If **Yes**, describe the rare plant species or rare plant communities in the text box provided.

Are there any rare plant species or rare plant communities listed on the current Alberta Conservation Information Management System, (ACIMS) within the project area? *	Yes	No
Describe *		

### Validate Entry

1. Click **Validate** at the top or bottom left of the screen. Errors will display in red. Fix errors.

Validate		
Sensitive species identified *	Yes	No
⚠ This field is required.		

**Tip:**  
Validate and fix errors as you go. You cannot complete your submission until all errors have been fixed.

### Save Entry

2. **Mandatory:** Click **Save** at the bottom right of the screen to save your entry.

Additional Borrow Information					
Identify the Dominant Vegetation Cover *	Coniferous stand				
Are there any rare plant species or rare plant communities listed on the current Alberta Conservation Information Management System, (ACIMS) within the project area? *	Yes No				
<table border="0"> <tr> <td>Validate</td> <td>← Previous</td> <td>Next →</td> <td>Save</td> </tr> </table>		Validate	← Previous	Next →	Save
Validate	← Previous	Next →	Save		