

Appendix B Sample Template of Company-to-Company Notification

(use for most application types except for well spacing applications)

[Date]

[Offset Company]

[Address]

Attention: [Offset Owner]

Dear [Sir/Madam]:

Application for [type of application]

[List wells or pool]

[Company X] proposes to apply to the Alberta Energy Regulator (AER) for approval to [describe the application]. A copy of the proposed application is enclosed. If you have questions about this application, do not hesitate to contact the undersigned at [telephone number]. If you have any concerns respecting the potential for the application to affect your interest, send a letter to me by fax to [facsimile number], by mail to the letterhead address, or by e-mail to [e-mail address] stating your concerns.

If you do not respond to this letter within 15 business days of receiving it, we will assume that you have no objections to the proposed application, and the AER will process the application without further contact with you.

The AER application process is a public process, and all documents filed with the AER will be placed on the public record unless otherwise authorized by the AER in accordance with section 12 of the *Alberta Energy Regulator Rules of Practice and Responsible Energy Development Act*.

Yours truly,

[Company]

