

Directive 067 – Schedule 2 AER Agent Registration and Discharge



Agent Appointment (by licensee)		
Month	Day	Year
Agent's name: _____		
Address: _____		

Telephone: _____ Fax: _____ E-mail: _____		
24-hr emergency response no.: _____		
Agent's BA code: _____		
Agent's Alberta Corporate Access Number: _____		
Agent's contact person: _____		
Appointment Statement		
In accordance with section 91 of the <i>Oil and Gas Conservation Act</i> and/or section 19 of the <i>Pipeline Act</i> , the licensee, _____, hereby appoints _____ as its registered agent in the Province of Alberta to carry out its duties and responsibilities under the <i>Oil and Gas Conservation Act</i> and <i>Rules</i> and/or the <i>Pipeline Act</i> and <i>Rules</i> . The licensee acknowledges that this appointment of an agent does not relieve the licensee of any duty or responsibility under the <i>Oil and Gas Conservation Act</i> and <i>Rules</i> and/or the <i>Pipeline Act</i> and <i>Rules</i> .		
Name (printed): _____ Position: _____		
Signature: _____		

Agent Acceptance (by agent)		
Month	Day	Year
Acceptance Statement		
The agent, _____, hereby accepts this appointment and acknowledges the responsibility to comply with all duties and responsibilities of the appointing licensee under the <i>Oil and Gas Conservation Act</i> and <i>Rules</i> and/or the <i>Pipeline Act</i> and <i>Rules</i> .		
Name (printed): _____ Position: _____		
Signature: _____		
<input type="checkbox"/> Proof of insurance attached		

(continued)

Agent's corporate profile

List all shareholders unless there are more than 5. If more than 5, list only those who directly or indirectly own more than 20% of the outstanding voting securities of the corporation. (Attach a separate sheet if more space is needed.)

_____	_____
_____	_____
_____	_____
_____	_____

Directors (names, including initials, must match exactly with the names in the Alberta Corporate Registry Computer System, CORES)

_____	_____
_____	_____
_____	_____

Senior officers

Chief Executive Officer: _____

Chief Operating Officer: _____

Chief Financial Officer: _____

President: _____

AER Use Only

The AER hereby approves the agent appointment as submitted subject to the attached conditions (if any).

Approved by: _____ Licensee BA code: _____

Title: _____ Licence eligibility type: _____

Date: _____ Agent BA code: _____

Agent Discharge

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Month Day Year

Discharge Statement

Agent discharge may only occur upon consent of the AER. The liability of an agent for a licensee's oil and gas properties continues until the AER agrees in writing to accept the Agent Discharge application, as per section 91(7) of the *Oil and Gas Conservation Act*. (Note that even after discharge, the agent remains responsible and liable for acts and omissions during the time it was agent.)

The licensee, _____, hereby discharges _____ as its registered agent in the Province of Alberta under the *Oil and Gas Conservation Act* and/or the *Pipeline Act*.

Name (printed): _____ Position: _____

Signature: _____

Submit the completed Schedules 1 and 2 and all necessary attachments to the Alberta Energy Regulator, Liability Management, Suite 1000, 250 – 5 Street SW, Calgary, Alberta T2P 0R4.

AER Use Only

The AER hereby approves the discharge of agent as submitted subject to the attached conditions (if any).

Approved by: _____ Licensee BA code: _____

Title: _____ Licence eligibility type: _____

Date: _____ Agent BA code: _____