



Name: Monica Norminton

Position: Board Director

Reporting Period: December 1, 2017 - January 31, 2018

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
4-Dec-17	Personal Mileage - return	Edmonton to Calgary	Board of Directors meeting	\$ 300.98	N/A
4-Dec-17	Hotel and Parking	Calgary	Board of Directors meeting	\$ 535.04	Receipt
4-Dec-17	Dinner (per diem)	Calgary	Board of Directors meeting	\$ 20.75	N/A
5-Dec-17	Breakfast (per diem)	Calgary	Board of Directors meeting	\$ 9.20	N/A
Total				\$ 865.97	

Sheraton Suites Calgary Eau Claire
255 Barclay Parade SW
Calgary, AB T2P 5C2
Canada
Tel: 403 266 7200 Fax: 403 266 1300



Sheraton®

Ms Monica Norminton

Canada

Page Number : 1 Invoice Nbr :
Guest Number : 1371336
Folio ID : A
Arrive Date : 04-DEC-17 19:49
Depart Date : 06-DEC-17 12:37
No. Of Guest : 1
Room Number : 205
Club Account : SPG - A5047

Tax Invoice

Tax ID : 846543619 RT0002

Sheraton Eau Claire DEC-06-2017 12:40

Date	Reference	Description	Charges (CAD)	Credits (CAD)
04-DEC-17	RT205	Room Charge	199.00	
04-DEC-17	RT205	DMF (3%)	5.97	
04-DEC-17	RT205	Alberta Tourism Levy (4%)	8.20	
04-DEC-17	RT205	GST (5%)	10.25	
04-DEC-17	RT205	Parking	44.10	
05-DEC-17	4463	In Suite Dining	29.15	
05-DEC-17	RT205	Room Charge	199.00	
05-DEC-17	RT205	DMF (3%)	5.97	
05-DEC-17	RT205	Alberta Tourism Levy (4%)	8.20	
05-DEC-17	RT205	GST (5%)	10.25	
05-DEC-17	RT205	Parking	44.10	
06-DEC-17	VI	Visa		-564.19

For Authorization Purpose Only

xxxx

Date	Code	Authorized
04-DEC-17	07920I	537.3
05-DEC-17	08739I	100

** Total 564.19 -564.19
*** Balance -0.00

Continued on the next page

TOTAL \$ 564.19
LESS:
BREAKFAST (29.15)
(NOT CLAIMED)
HOTEL + \$ 535.04
PARKING

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Depart Date	:	06-DEC-17	12:37		
No. Of Guest	:	1			
Room Number	:	205			
Club Account	:	SPG - A5047			

I agreed to pay all room & incidental charges.

GST Summary

Amount (CAD)

GST Room Revenue	20.50
GST Food and Beverage	1.15
GST Telephone	0.00
GST Other Revenue	0.00
Total GST	21.65

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