



Name: Doug Townsend

Position: Vice President, Infrastructure and Business Services

Reporting Period: April 1 - May 31, 2019

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
15-Mar-19	Lunch	Edmonton	ERO quarterly team meeting with two internal staff members	\$ 54.15	Receipt
19-Mar-19	Meal - other	Calgary	Recruitment meeting with candidate and two internal staff members	\$ 19.08	Receipt
24-Apr-19	Personal Vehicle Insurance	Calgary	Business insurance for personal vehicle	\$ 270.00	Receipt
Total				\$ 343.23	

INDIA GARDEN
4820 76 AVE NW T6B0A5
EDMONTON AB
23335463
QC2333546301

SALE

03-15-2019 13:46:52
Acct # ***** C
Exp Date **/** Card Type VI
Name: TOWNSEND/DOUG
A0000000031010
Visa Credit

Trace # 260040
Inv. # 18425
Auth # 009615 RRN 001527039

Sale \$47.09
Tip \$7.06

TOTAL \$54.15

+++++
00 APPROVED-THANK YOU
+++++

Retain this copy for your
records
Customer copy

India Garden Dining & Banquets
4820 76 Avenue NW
Edmonton, Alberta
Canada, T6B0A5
Tel: (780)468-2224

Printed March 15, 2019 at 12:47 PM

March 15, 2019 at 12:47 PM

Table: Register, 1
guest

Party Name: 34 Staff:
GST 5% #: R0123456789

3 x Adult Lunch \$44.85

Food Total \$44.85

Sub Total \$44.85
GST 5% \$2.24

Total \$47.09

*Visa \$54.15
Total Tips \$7.06

Thank You
Please Come Again!

CAFFE ARTIGIANO SHELL
OIL
400 4 AVE SW SUITE 103
CALGARY AB

CARD *****
CARD TYPE VISA
DATE 2019/03/19
TIME 0647 10:02:35
RECEIPT NUMBER
C84102564-001-686-093-0

PURCHASE
MOUNT \$16.59
TIP \$2.49
TOTAL

\$19.08

Visa Credit
A0000000031010
D04256BD2236B3CA
0080008000-E800
1B757BD809CA79AC
0080008000-F800

APPROVED

AUTH# 056565 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



Missing Itemized Receipt Details and Follow-up

Calgary Head Office
Suite 1000, 250 – 5 Street SW
Calgary, Alberta T2P 0R4
Canada

www.aer.ca

Employee Name: DOUG TOWNSEND

Submission Date: 10 APRIL

Position: VP, IRS

Branch: IRS

Expense Type	Date Expense Incurred	Amount	Description/Rationale	Names of guests (where applicable)	The reason why a receipt cannot be provided.
MEALS/RECEIPT	3/19/15.	\$19.08	GASTRO UTILITY	DOUG TOWNSEND	DETAILED RECEIPT NOT PROVIDED BY VENDOR, ONLY TRANSACT. RECEIPT.
Total Amount					

The expenses above were incurred and are related to AER business. These expenses have not been claimed previously and do not include the purchase of any alcoholic beverages.

Employee Signature: [Signature]

Date: JUNE 3/2019

Approver Signature: [Signature]

Date: JUNE 3/2019



March 12, 2019

Doug & [REDACTED] Townsend
[REDACTED]

Dear Doug & [REDACTED] Townsend:

Re: Personal Automobile Policy [REDACTED] 2015 Dodge Ram 1500 [REDACTED]

Effective: April 24, 2019 - April 24, 2020

Insurer: Intact Insurance

Business use with \$2,000,000.00 3rd party liability vs Pleasure use with \$1,000,000.00 3rd party liability has a premium difference of \$270 annually

If you have any questions, please feel free to contact me.

Thank you for choosing BrokerLink. We appreciate your business.

Yours truly,

Insurance Advisor

info.cochrane@brokerlink.ca
(403) 932-8852