



Name: Jennifer Wells

Position: Vice President, Indigenous Stakeholder Engagement

Reporting Period: April 1 - May 31, 2019

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
25-Feb-19	Parking	Calgary	SGE Division offsite meeting	\$ 5.40	Receipt
27-Feb-19	Personal Mileage - return	Calgary to Edmonton	ISE meetings	\$ 328.25	N/A
28-Feb-19	Breakfast/Lunch (per diem)	Edmonton	ISE meetings	\$ 20.80	N/A
1-Mar-19	Breakfast (per diem)	Edmonton	ISE meetings	\$ 9.20	N/A
12-Mar-19	Dinner	Calgary	Pathfinder workshop	\$ 30.43	Receipt
20-Mar-19	Airfare (return)	Calgary to Grande Prairie	ISE staff meeting	\$ 552.56	Receipt
20-Mar-19	Hotel	Grande Prairie	ISE staff meeting	\$ 177.46	Receipt
20-Mar-19	Dinner	Grande Prairie	ISE staff meeting with four internal staff members	\$ 230.59	Receipt
21-Mar-19	Parking	Calgary	ISE staff meeting	\$ 58.70	Receipt
Total				\$ 1,413.39	



Missing Itemized Receipt Details and Follow-up

Calgary Head Office
Suite 1000, 250 – 5 Street SW
Calgary, Alberta T2P 0R4
Canada

www.aer.ca

Employee Name: Jennifer Wells

Submission Date: _____

11-Mar-19

Position: Vice President

Branch: Indigenous & Stakeholder Engagement

Expense Type	Date Expense Incurred	Amount	Description/Rationale	Names of guests (where applicable)	The reason why a receipt cannot be provided.
Parking	25-Feb	5.40	Parking for SGE Divisional offsite		Machine did not dispense a receipt
Total Amount					

The expenses above were incurred and are related to AER business. These expenses have not been claimed previously and do not include the purchase of any alcoholic beverages.

Employee Signature: 

Date: March 11, 2019

Approver Signature: 

Date: March 13, 2019

STARBELLY
403 570 0133
220, 19489 Seton Cr SE
Calgary AB
GST# 82960 4198RT0001

Tbl 20/1 Ink 6910 Gst 1
Mar12 19 04:57PM
*** Memo Check ***

SEAT:1

1 Thai Bowl	17.00
Add Prawns	8.00
2 Lamb Sirloin @ 28.00	56.00
1 Tartare	20.00
1 Thai Bowl	17.00
Add Chicken	7.00
1 Mussels	19.00
1 Steak Sandwich	22.00
SD Fries	
1 Mussels	19.00
Sub GF Bread	2.50
1 Chicken	28.00
1 Cioppino	26.00
Subtotal	241.50
241.50 GST	12.08
Amount Due	253.58

For special events & contests
Follow us @starbellyyyyc

STARBELLY
220-19489 SETON CRESCEN
S
CALGARY AB

CARD [REDACTED]
CARD TYPE VISA
DATE 2019/03/12
TIME 3474 18:20:19
CLERK ID 4717
RECEIPT NUMBER
C82024943-001-001-927-0

PURCHASE
AMOUNT \$253.58
TIP \$50.72
TOTAL

\$304.30

20%
TIP

Visa Credit
A0000000031010
DC44B5A31ECF5D5C
0080008000-E800
EEB93A533EE1B2F5
0080008000-F800

APPROVED

AUTH# 037112 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

$304.30 \div 10 \text{ people} = 30.43 \text{ per person}$

Jennifers portion - 30.43



eTicket Receipt

Prepared For
WELLS/JENNIFER MS

RESERVATION CODE	[REDACTED]
ISSUE DATE	20Feb19
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	[REDACTED]
FREQUENT FLYER NUMBER	[REDACTED]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
20Mar19	WESTJET WS 3191	CALGARY INTL AB, CANADA	GRANDE PRAIRIE AB, CANADA	Seat Number 06A - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis [REDACTED] Not Valid Before 20MAR19 Not Valid After 20MAR19
	Operated by: WESTJET ENCORE	Time 16:10	Time 17:39	
21Mar19	WESTJET WS 3220	GRANDE PRAIRIE AB, CANADA	CALGARY INTL AB, CANADA	Seat Number 05D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis [REDACTED] Not Valid Before 21MAR19 Not Valid After 21MAR19
	Operated by: WESTJET ENCORE	Time 16:05	Time 17:26	

Allowances

Baggage Allowance

YYC to YQU - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YQU to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YYC to YQU , YQU to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YQU , YQU to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : [REDACTED]
Fare Calculation Line	YYC WS YQU151.00WS YYC238.00CAD389.00END
Fare	CAD 389.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 21.36 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 2.75 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 506.36

Other Charges

SEAT ASSIGNMENT # [REDACTED] (YYC-YQU / QTY 1, YQU-YYC / QTY 1)	CAD 44.00
Taxes	CAD 2.20
Form of Payment	CREDIT CARD - VISA : [REDACTED]
Total	CAD 46.20
Total Fare and Other Charges	CAD 552.56

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see

<https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should



10612 - 99th Avenue
Grande Prairie, AB T8V 8E8
PH#(780)-830-2000/FAX#(780)830-2902
www.podollan.com

Page 1 of 1

GST 858922594 RT0001

Jennifer Wells

Room	Folio	CheckIn	CheckOut	Balance
257		20/03/2019	21/03/2019	0.00
Master Folio				

Direct Bill:

Date	Room	Description / Voucher	Charges	Credits	Balance
20/03/2019	257	Utility Charge	3.95	0.00	3.95
20/03/2019	257	GST - 5%	0.20	0.00	4.15
20/03/2019	257	Room Taxable Inn	159.00	0.00	163.15
20/03/2019	257	GST - 5%	7.95	0.00	171.10
20/03/2019	257	Tourism Levy - 4%	6.36	0.00	177.46
21/03/2019	257	Visa AP: 060512	0.00	177.46	0.00
		Balance Due			0.00
		Summary and Taxes			
		Taxable Sale 5% (GST)	162.95		
		Total Taxable Sales	162.95		
		Tax Total	14.51		

Podollan Inn and Spa
10612 - 99th Avenue
Grande Prairie, AB T8V 8E8
PH#(780)-830-2000/FAX#(780)830-2902
www.podollan.com

Date/Time/Clerk:
21/03/2019 02:47 AM

Transaction Type:
Settle/CheckOut

Reference Number:

Type:
VISA

Account Number:

Expiration:
XX/XX

Amount:
177.46

Tip Amount:

Total Amount:

CUSTOMER COPY

TM
21/03/2019 02:47 AM

Thank you for Choosing
Podollan Inn & Spa Grande Prairie
www.podollan.com

CHECK # 71185 DATE 3/20/19
TABLE # 9 TIME 8:07PM
=====

-- DINING : [REDACTED] --

SEAT#	ITEMS ORDERED	AMOUNT
1	6OZ SIR/LOB TOP	43.00
	!ALLERGY	0.00
	Garlic Mashed	0.00
	!ALLERGY	0.00
	WATER	0.00

SUBTOTAL 43.00
GST 2.15

45.15

2	TABLE BREAD 4PCS	0.00
	10OZ PRIME RIB	36.00
	Garlic Mashed	0.00
	COFFEE	3.50
	WATER	0.00

SUBTOTAL 39.50
GST 1.98

41.48

3	SESAME TUNA	32.00
	COFFEE	3.50
	WATER	0.00

SUBTOTAL 35.50
GST 1.78

37.28

4	6 OZ SIRLOIN	30.00
	fresh vegetables	0.00
	WATER	0.00

SUBTOTAL 30.00
GST 1.50

31.50

5	CHICKEN/RIBS	35.00
	Fries	0.00
	WATER	0.00

SUBTOTAL 35.00
GST 1.75

36.75

TOTAL 192.16

SUBTOTAL 183.00
GST 9.16

TOTAL DUE 192.16

KEG - 213
10532 100 Avenue
Grande Prairie AB
T8V 0V9
780-539-6699

** TRANSACTION RECORD **
Tran. #: 774
Check #: 71185
Employee #: 155
Employee: [REDACTED]

Visa Purchase
[REDACTED]

AID: A00000000031010
App Name: Visa Credit

Amount \$192.16
Tip \$38.43

=====

TOTAL CAD\$230.59

APPROVED 039546
00-001 (001) 039546
KCS21315/KCC21315
031001001003
03/20/2019 8:12:52 PM

TVR: 0080008000
TSI: 7800

Customer Copy

THANK YOU
Come Again

The Calgary Airport Authority
2000 Airport road NE

Transaction Id [REDACTED]

Ticket Nr [REDACTED]

Transaction Type Clear

Date/Time 21/03/2019 5:46 PM
[REDACTED]

Amount \$58.70

Status Payment was successful

Authorisation Code: 088925

Approved - Thank you!