



Name: Allison Rippin Armstrong

Position: Board Director

Reporting Period: Feb 01 - Mar 31, 2025

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
14-Jan-24	Airfare (return)	Vancouver to Calgary	Board Meeting	\$ 727.57	Receipt
14-Jan-24	Hotel	Calgary	Board Meeting	\$ 446.84	Receipt
05-Feb-25	Hotel	Calgary	Board Meeting	\$ 223.42	Receipt
06-Feb-25	Airfare	Calgary to Vancouver	Board Meeting	\$ 575.88	Receipt
12-Mar-25	Airfare (return)	Vancouver to Calgary	Board Meeting	\$ 1,309.27	Receipt
12-Mar-25	Hotel	Calgary	Board Meeting	\$ 268.33	Receipt
Total				\$ 3,551.31	

Air Canada - 14 Jan 2025: Vancouver - Calgary (Booking reference: 2OYNR8)

From Air Canada <notification@notification.aircanada.ca>

Date Thu 2025-01-09 3:45 PM

To [REDACTED]



Booking Confirmation

2OYNR8

Issued 09 Jan, 2025

[Manage booking](#)

[Check-in](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT : This is your official itinerary/receipt. You must bring it with you to the airport for check-in. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes).

For a successful journey, it's essential that your travel documents are valid for entry and transit through all countries/regions on your itinerary. Remember that failure to comply with travel requirements may result in refusal to travel. For detailed information, consult our [Travel Documents page](#) and our [Travel Ready hub](#).

Flights

Departure • Tue 14 Jan, 2025

Economy Flex

Vancouver YVR

13:10

Vancouver International Airport Terminal M

Calgary YYC

15:40

Calgary International Airport

AC 212 • Operated by Air Canada

Aircraft type: Boeing 737 MAX 8

Duration: 1hr 30m

Cabin: Economy Class (T)

Return • Wed 15 Jan, 2025

Economy Flex

Calgary YYC

21:30

Calgary International Airport

Vancouver YVR

22:14

Vancouver International Airport Terminal M

AC 229 • Operated by Air Canada

Aircraft type: Boeing 737 MAX 8

Duration: 1hr 44m

Cabin: Economy Class (T)

Passengers

Allison Rippin Armstrong

Ticket #: [REDACTED]

Aeroplan #: [REDACTED]

Seats

YVR → YYC 23D

YYC → YVR 13F

Purchase Summary



CAD \$727.57

1 Adult

Air transportation charges

Base fare - departure \$307.00

Base fare - return \$307.00

Taxes, Fees and Charges

Air Travellers Security Charge - Canada	\$18.92
Goods and Services Tax - Canada - 100092287 RT0001	\$34.65
Airport Improvement Fee - Canada	\$60.00

Grand total	CAD \$727.57
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Check-in and boarding gate deadlines

Check-in and baggage drop-off opens

Get a head start and drop your bags off as early as four hours before departure.

All destinations	240 min
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Check-in closes

Make sure you've checked in and have your boarding pass in hand before the check-in deadline for your flight.

Within Canada	60 min¹
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¹ Flights from Toronto Billy Bishop (YTZ) Airport, and Landline motorcoach segments from Hamilton (YHM) and Kitchener-Waterloo (YKF) airports:**30 minutes**

Baggage drop-off closes

Make sure to drop off all checked bags before your deadline.

Within Canada	45 min¹
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¹ Flight from Toronto Billy Bishop (YTZ): 25 minutes. Landline motorcoach segments from Hamilton (YHM) and Kitchener-Waterloo (YKF):**15 minutes**

Boarding gate deadline

This is the latest you should be at the departure gate, ready to board.

Within Canada	30 min
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The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



Allison RippinArmstrong

Page Number : 1 Invoice Nbr : 1000417811
Guest Number :
Folio ID :
Arrive Date : 14-JAN-25 16:19
Depart Date : 15-JAN-25 18:29
No. Of Guest : 1
Room Number : 1005
Marriott Bonvoy Number :

Tax Invoice

Tax ID : 815462536RT0001

The Westin Cal YYCWI JAN-15-2025 18:40 HTBUI449

Date	Reference	Description	Charges (CAD)	Credits (CAD)
14-JAN-25	RT1005	Room Chrg - Govt./Military	199.00	
14-JAN-25	RT1005	Goods And Services Tax	10.25	
14-JAN-25	RT1005	Destination Marketing Fee	5.97	
14-JAN-25	RT1005	Tourism Levy	8.20	
15-JAN-25	RT1005	Room Chrg - Govt./Military	199.00	
15-JAN-25	RT1005	Goods And Services Tax	10.25	
15-JAN-25	RT1005	Destination Marketing Fee	5.97	
15-JAN-25	RT1005	Tourism Levy	8.20	
15-JAN-25	VI	Visa-		-446.84

Approve EMV Receipt for VI - : PIN Verified
TC:A5AFD7B334DCBF3B IAD:06051203642002 TVR:0080008000
AID:A0000000031010 Application Label:Visa Credit

** Total 446.84 -446.84
*** Balance 0.00

Continued on the next page

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



Allison RippinArmstrong

[REDACTED]
[REDACTED]
[REDACTED]

Page Number	:	2	Invoice Nbr	:	1000417811
Guest Number	:	[REDACTED]			
Folio ID	:	[REDACTED]			
Arrive Date	:	14-JAN-25	16:19		
Depart Date	:	15-JAN-25	18:29		
No. Of Guest	:	1			
Room Number	:	1005			
Marriott Bonvoy Number	:	[REDACTED]			

GST Summary	Amount (CAD)
Room	20.50
Food & Beverage	0.00
Telephone	0.00
Other Revenue	0.00
Total	20.50

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Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



Allison RippinArmstrong

Page Number : 1 Invoice Nbr : 1000420519
Guest Number :
Folio ID :
Arrive Date : 05-FEB-25 18:45
Depart Date : 06-FEB-25 08:02
No. Of Guest : 1
Room Number : 1618
Marriott Bonvoy Number :

Tax Invoice

Tax ID : 815462536RT0001

The Westin Cal YYCWI FEB-06-2025 08:10 BPAGA198

Date	Reference	Description	Charges (CAD)	Credits (CAD)
05-FEB-25	RT1618	Room Chrg - Govt./Military	199.00	
05-FEB-25	RT1618	Goods And Services Tax	10.25	
05-FEB-25	RT1618	Destination Marketing Fee	5.97	
05-FEB-25	RT1618	Tourism Levy	8.20	
06-FEB-25	VI	Visa-		-223.42

Approve EMV Receipt for VI - : PIN Verified
TC:0983CA5015D7054F IAD:06051203642002 TVR:0080008000
AID:A0000000031010 Application Label:Visa Credit

** Total 223.42 -223.42
*** Balance 0.00

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The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



Allison RippinArmstrong

[REDACTED]
[REDACTED]
[REDACTED]

Page Number	:	2	Invoice Nbr	:	1000420519
Guest Number	:	[REDACTED]			
Folio ID	:	[REDACTED]			
Arrive Date	:	05-FEB-25	18:45		
Depart Date	:	06-FEB-25	08:02		
No. Of Guest	:	1			
Room Number	:	1618			
Marriott Bonvoy Number	:	[REDACTED]			

GST Summary

Amount (CAD)

Room	10.25
Food & Beverage	0.00
Telephone	0.00
Other Revenue	0.00
Total	10.25

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Signature_____

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Air Canada - 06 Feb 2025: Calgary - Vancouver (Booking reference: 3PF3G9)

From Air Canada <notification@notification.aircanada.ca>

Date Sun 2025-02-02 10:00 AM

To 



Booking Confirmation

3PF3G9

Issued 02 Feb, 2025

[Manage booking](#)

[Check-in](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT : This is your official itinerary/receipt. You must bring it with you to the airport for check-in. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes).

For a successful journey, it's essential that your travel documents are valid for entry and transit through all countries/regions on your itinerary. Remember that failure to comply with travel requirements may result in refusal to travel. For detailed information, consult our [Travel Documents page](#) and our [Travel Ready hub](#).

Flights

Departure • Thu 06 Feb, 2025

Economy Flex

Calgary YYC

21:30

Calgary International Airport

Vancouver YVR

22:14

Vancouver International Airport Terminal M

AC 229 • Operated by Air Canada

Aircraft type: [Airbus A320-200](#)  Wi-Fi

Duration: 1hr 44m

Passengers

Allison Rippin Armstrong

Ticket #: [REDACTED]

Aeroplan #: [REDACTED]

Seats

YYC → YVR 13C

Purchase Summary

 [REDACTED] CAD \$575.88

1 Adult

Air transportation charges

Base fare - departure	\$488.00
Carrier surcharges	\$16.00

Taxes, Fees and Charges

Air Travellers Security Charge - Canada	\$9.46
Goods and Services Tax - Canada - 100092287 RT0001	\$27.42
Airport Improvement Fee - Canada	\$35.00

Grand total CAD \$575.88

Check-in and boarding gate deadlines

Check-in and baggage drop-off opens

Get a head start and drop your bags off as early as four hours before departure.

Air Canada - 12 Mar 2025: Vancouver - Calgary (Booking reference: 3TA3L7)

From Air Canada <notification@notification.aircanada.ca>

Date Mon 2025-03-10 3:52 PM

To [REDACTED]



Booking Confirmation

3TA3L7

Issued 10 Mar, 2025

[Manage booking](#)

[Check-in](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT : This is your official itinerary/receipt. You must bring it with you to the airport for check-in. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes).

For a successful journey, it's essential that your travel documents are valid for entry and transit through all countries/regions on your itinerary. Remember that failure to comply with travel requirements may result in refusal to travel. For detailed information, consult our [Travel Documents page](#) and our [Travel Ready hub](#).

Flights

Departure • Wed 12 Mar, 2025

Economy Flex

Vancouver YVR

15:55

Vancouver International Airport Terminal M

Calgary YYC

18:25

Calgary International Airport

AC 216 • Operated by Air Canada

Aircraft type: [Boeing 737 MAX 8](#)

Duration: 1hr 30m

Cabin: Economy Class (M)

Return • Thu 13 Mar, 2025

Economy Flex

Calgary YYC

21:30

Calgary International Airport

Vancouver YVR

22:14

Vancouver International Airport Terminal M

AC 229 • Operated by Air Canada

Aircraft type: Boeing 737 MAX 8

Duration: 1hr 44m

Cabin: Economy Class (U)

Passengers

Allison Rippin Armstrong

Ticket #: [REDACTED]

Aeroplan #: [REDACTED]

Seats

YVR → YYC 13E

YYC → YVR 13D

Purchase Summary

 AC Wallet • [REDACTED]

CAD \$42.79

 ... [REDACTED]

CAD \$1,266.48

1 Adult

Air transportation charges

Base fare - departure \$633.00

Base fare - return \$503.00

Carrier surcharges	\$32.00
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Taxes, Fees and Charges

Air Travellers Security Charge - Canada	\$18.92
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Goods and Services Tax - Canada - 100092287 RT0001	\$62.35
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Airport Improvement Fee - Canada	\$60.00
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Grand total	CAD \$1,309.27
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Check-in and boarding gate deadlines

Check-in and baggage drop-off opens

Get a head start and drop your bags off as early as four hours before departure.

All destinations	240 min
-------------------------	----------------

Check-in closes

Make sure you've checked in and have your boarding pass in hand before the check-in deadline for your flight.

Within Canada	60 min¹
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¹ Flights from Toronto Billy Bishop (YTZ) Airport, and Landline motorcoach segments from Hamilton (YHM) and Kitchener-Waterloo (YKF) airports:**30 minutes**

Baggage drop-off closes

Make sure to drop off all checked bags before your deadline.

Within Canada	45 min¹
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¹ Flight from Toronto Billy Bishop (YTZ): 25 minutes. Landline motorcoach segments from Hamilton (YHM) and Kitchener-Waterloo (YKF):**15 minutes**

Boarding gate deadline

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



Allison RippinArmstrong

Page Number : 1 Invoice Nbr : 1000425237
Guest Number :
Folio ID :
Arrive Date : 12-MAR-25 21:16
Depart Date : 13-MAR-25 07:41
No. Of Guest : 1
Room Number : 1604
Marriott Bonvoy Number :

Tax Invoice

Tax ID : 815462536RT0001

The Westin Cal YYCWI MAR-13-2025 07:50 MHABI345

Date	Reference	Description	Charges (CAD)	Credits (CAD)
12-MAR-25	RT1604	Room Chrg - Govt./Military	239.00	
12-MAR-25	RT1604	Goods And Services Tax	12.31	
12-MAR-25	RT1604	Destination Marketing Fee	7.17	
12-MAR-25	RT1604	Tourism Levy	9.85	
13-MAR-25	VI	Visa-		-268.33

Approve EMV Receipt for VI - PIN Verified
TC:387BB23D4C7777A4 IAD:06051203642002 TVR:0080008000
AID:A0000000031010 Application Label:Visa Credit

** Total 268.33 -268.33
*** Balance 0.00

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The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



Allison RippinArmstrong

[REDACTED]
[REDACTED]
[REDACTED]

Page Number	:	2	Invoice Nbr	:	1000425237
Guest Number	:	[REDACTED]			
Folio ID	:	[REDACTED]			
Arrive Date	:	12-MAR-25	21:16		
Depart Date	:	13-MAR-25	07:41		
No. Of Guest	:	1			
Room Number	:	[REDACTED]			
Marriott Bonvoy Number	:	[REDACTED]			

GST Summary

Amount (CAD)

Room	12.31
Food & Beverage	0.00
Telephone	0.00
Other Revenue	0.00
Total	12.31

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