How to Fill Out the Private Surface Agreement Registration Form



Owner/Occupant (for multiple owners or occupants, fill out page 2)	
First name	Enter first name of the owner or occupant.
Last name	Enter the last name of the owner or occupant.
Company name	Enter the company name of the owner or occupant (if applicable).
Phone number	Enter the ten-digit phone number of the owner or occupant.
Extension	Enter the extension of the owner or occupant (if applicable).
Fax number	Enter the ten-digit fax number of the owner or occupant (if available).
E-mail address	Enter the e-mail address of the owner or occupant.
Owner or occupant	Check the applicable box to indicate if the person listed is an owner or an occupant of the land that the private surface agreement (PSA) pertains to.
Primary contact	Check the box if the person listed is the primary contact for the PSA.
Street address, city, province/state, country, postal or zip code	Enter the mailing address of the owner or occupant.

Private Surface Agreement Holder	
Company name	Enter the company name of the holder (i.e., oil and gas company) of the PSA.

Development Location (For multiple locations, fill out page 2)	
Legal subdivision, Section, Township, Range, Meridian	Enter the land location of the development associated with the PSA.
Development type	List the type of development at the location listed. E.g., well, pipeline, oilfield waste facility, oil sands.
This development is located on land that you own or occupy	Check the box to indicate that the listed development is located on land that you own or occupy.

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Agreement date	Enter the date that the PSA was signed.	
A copy of the private surface agreement will be submitted	Check to indicate that a copy of the PSA will be submitted with the form.	
Comments		

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Comments	Enter any applicable comments.